



### TENANT THIRTY (30) DAY WRITTEN NOTICE TO VACATE

Current Date: \_\_\_\_\_ Reason for Moving: \_\_\_\_\_

Current Rental Property Address: \_\_\_\_\_

Tenant(s), named here and all others in possession (*please print tenant names below*),

\_\_\_\_\_ do hereby give notice to vacate the rental property stated above. Tenant(s) understand that they are responsible for the next thirty (30) days of rent from the date this notice is received by **The Property Management Firm**. *Verbal or undelivered notices are not valid. Deposits cannot be used to pay rent for the last month tenant(s) occupy the property.* If other occupants still reside at the property, then tenant(s) acknowledge and understand that the property will not be consider vacant until all occupants have moved out and all keys and remotes have been returned. Once Notice is received by **The Property Management Firm** the tenant(s) are aware that **The Property Management Firm** may show the property to potential renters and/or have vendors visit – providing reasonable advanced notice is given to the current tenant(s). Tenant(s) agree to return all keys, pool passes, mailbox keys, garage remote controls, gate openers, and any other items that may pertain to the property to **The Property Management Firm**.

Tenant(s) agree to leave all utilities on at the property until the day after the scheduled walk through and understand that there may be a charge if utilities are not on. Any changes to the move out date must be submitted in writing and approved by Landlord as other plans for the property may be in place. Any items left behind at the property, including vehicles, will be considered abandoned and labeled as trash and may be disposed of or used in any manner by Landlord or their agents. All appliances, shelving, alarm systems, window coverings, and owners’ other items known as fixtures shall remain at the property. Tenants understand that their forwarding address must be in writing or any deposit refunds will be sent to the tenant(s) last known address.

The undersigned agree to all the above:

\_\_\_\_\_  
Tenant(s) Signature

\_\_\_\_\_  
Date



## **THE PROPERTY MANAGEMENT FIRM**

**7495 W. Azure #242 Las Vegas, NV. 89130**

### **Move Out Check List**

All personal property must be removed from the home before an inspection can be performed. All keys, remotes, etc. may either be turned in to our Offices if you do not wish to be present at the move out inspection or turned in at the time of inspection. If you hire someone to clean your unit, please give them this checklist. Receipt(s) for any Cleaning, Carpet Cleaning, or Repairs must be provided to **The Property Management Firm**. **The Property Management Firm** reserves the right to determine whether the home has been cleaned/repared to the professional standards we adhere to. We will be happy to provide you a list of our preferred Vendors who provide cleaning, carpet cleaning, or repair services should you need them. These Vendors are trusted to perform the work to our standards and if there is an issue, we will work directly with them to resolve.

- 1) Remove all personal property and trash from the home, garage and yard.
- 2) Clean all appliances inside, out, above, and below, this includes but is not limited to the refrigerator, oven, range, dishwasher, washer, dryer, microwave, etc.
- 3) Clean & disinfect the bathroom(s) & kitchen thoroughly. All cupboards, shelving, pantries, closets must be emptied out and wiped down. (Don't forget the vanity.)
- 4) The carpets must be cleaned professionally. If you have had pets at the property at any time, you must request pet treatment from your Carpet Cleaning Professional. They have special solutions and techniques to remove the smell. If at the time of inspection, the carpets do not appear to be professionally cleaned to our standards or retain any abnormal odors (this includes but is not limited to smoke, and pet urine), we will have them redone and you will be charged.
- 5) Strip all floors of wax. Remove stains and marks. Don't forget the driveway, garage floor or any place vehicles have been parked.
- 6) Wash walls carefully; pay special attention to areas around light switches, hallways, and doorways. In the case of using touch-up paint kits make sure you apply the proper paint. Semi-Gloss vs. Flat
- 7) Clean all windows & sliding glass doors (inside & outside), windowsills, tracks & blinds. Please make sure all screens are secured.
- 8) Dust all light fixtures, ceiling fans & pot shelves.
- 9) Repair or have repaired any damage you or your pets have caused.
- 10) Replace all burned out light bulbs. Replace the A/C filter and the filter for and any other appliance that requires a filter. Replace the salt in the water conditioner if applicable.
- 11) Freshly mow the lawn, trim the bushes/trees & remove the weeds. Arrange rocks so the tarp is not showing. Clean out flowerbeds. Check sprinkling system.
- 12) During your inspection, please let the inspector know of any problems or repairs you know of.
- 13) Landscaping must be returned in the same condition it was provided in. Landscaping should be healthy, free of weeds, dead plants, etc. Tenant(s) are responsible for dead or dying landscape.
- 14) All utilities must be left on until the move out inspection has been completed or there is a \$75 re-inspect fee.
- 15) You are charged rent up to the time you return the keys to **The Property Management Firm**.